

Stelling Minnis Parish Council

Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Statutory Annual Meeting of the Parish Council will be held on Wednesday **4 MAY 2021** at 7.30pm via Zoom.

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Members of the public can join this meeting by contacting the clerk Gail Hubbard stellingminnispc@outlook.com no later than 4pm on the day of the meeting. Members of the public can join by video or telephone.

Members of the public wishing to raise matters at the meeting must contact the clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting.

If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

- 1. Election of the Chairman for the year 2021-22**
- 2. Election of the Vice Chairman for the year 2021-22**
- 3. Apologies, Declarations of Interest and Dispensations**
 - 3.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
 - 3.2 Declaration of changes to the Register of Interests
 - 3.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - 3.4 Requests for Dispensations
 - 3.5 Declarations of Lobbying
- 4. Minutes of the last meeting held 10 MARCH 2021: To CONSIDER and AGREE as a true record.**
- 5. Matters arising from the minutes: Not covered on the agenda.**

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

- 6. Responsibilities for 2021-22**
 - KALC area committee
 - Planning
 - Minnis Managers
 - Trustees for Stelling Minnis Common Trust
 - Highways
 - Windmill
 - Village Hall

Responsible Financial Officer

7. Correspondence

- 7.1 KALC – Details of the new Town & Country Planning (consultation)(England) Direction 2021
- 7.2 NALC - Rural Broadband consultation
- 7.3 KALC – Details of the Governments Welcome back fund
- 7.4 KALC – remote meetings guidance – not to be extended past 6th May

8. Planning

6.1 To DISCUSS planning applications received for consideration

21/0897/FH	Single storey side extension Millers Barn, Stelling Minnis CT4 6AF	Response by 19 May
21/0823/FH/PA	Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the erection of a agricultural building for secure storage of farm machinery and vehicles. Doghouse Farm, Stone Street, Petham CT4 5PU	Response by 12 May

6.2 To NOTE decisions by the planning authority since the last meeting

21/0333/FH	Erection of detached garage with office and annexe accommodation ancillary to the main dwelling house following demolition of existing structure. Gaylees Farm, Stone Street, Stelling Minnis CT4 6BU	GRANTED 16/04/21
21/0421/FH	Proposed two storey front and rear extensions Mackenzie House, Bossingham Road, Stelling Minnis CT4 6AQ	GRANTED 14/04/21

9. Village Matters

- 9.1 To DISCUSS further the Stelling Minnis Flagpole options and funding
- 9.2 RECEIVE an update on the salt bin request for Crown Lane
- 9.3 To DISCUSS the idea of a new sign for the access path to Stone Street at the Crown Lane end

10. Reports

- 10.1 Website reports/SMPC Connect Cllr Smith
- 10.2 Kent County Council Cllr Carey
- 10.3 FHDC Council Cllrs Carey/Hollingsbee
- 10.4 Stelling Minnis Tree Warden Cllr Smith
- 10.5 Police PCSO

11. Finances

11.1	To NOTE receipts of income	
	For the year 2020-21	
	KCC Grant for setup of new website	£210.00
	For the year 2021-22	
	FHDC Precept payment 1 st amount	£3,500.00
11.2	To AUTHORISE payments	
	For the year 2020-21	
	CHQ316 Clerks salary March	£253.20
	CHQ317 HMRC payment March	£63.40
	CHQ318 English Oak Designs Oak Frame bus shelter	£2,505.00
	For the year 2021-22	
	CHQ319 Clerks salary April	£253.40
	CHQ320 Clerks reimbursement for expenses (Zoom subscription, printing, postage, phone)	£55.45
	CHQ321 KALC subscription 2021-22	£340.94
	CHQ322 Came & Company Insurance	£TBA
	CHQ323 St Marys Church for upkeep of Churchyard	£200.00
	CHQ324 Gideon Judge Construction – Bossingham Rd Bus Shelter works completed	£5,562.12
	CHQ325 Kent Air Ambulance Donation	£100.00
	CHQ326 Action with Communities in Rural Kent donation	£100.00
	CHQ327 CPRE Annual subs	£40.00
11.3	To NOTE bank statement at year end 31 st March 2021 was	£15,773.83

Dates of future meetings: APM postponed, 14th July, 15th September, 10th November 2021.

Signed: Gail Hubbard
Parish Clerk
stellingminnispc@outlook.com

28 April 2021