

## STELLING MINNIS PARISH COUNCIL

Chairman: Max Couch  
Clerk: Gail Hubbard, 7 Bifrons Road, Bekesbourne, Canterbury CT4 5DE  
Email: [Stellingminnispc@outlook.com](mailto:Stellingminnispc@outlook.com)  
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## AGENDA

### TO: ALL MEMBERS OF STELLING MINNIS PARISH COUNCIL, PRESS AND PUBLIC

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **12 NOVEMBER 2025** at 7.30pm in Stelling Minnis Village Hall.

**G. HUBBARD, CLERK TO THE COUNCIL**  
**7 NOVEMBER 2025**

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the meetings held **10 SEPTEMBER 2025:** To CONSIDER and AGREE as a true record.

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

#### 3. Correspondence

- 3.1 KALC – Annual Kent Policing survey – circulated to Cllrs
- 3.2 KALC Shepway Area Committee -minutes of the last meeting on 16 Oct
- 3.3 KALC – latest Newsletter – circulated to Cllrs
- 3.4 FHDC – details of this years free Christmas holiday parking days
- 3.5 FHDC – Environmental enforcement newsletter

#### 4. Planning

##### 4.1 To RECEIVE any updates on planning matters

##### 4.2 To DISCUSS new planning applications received

25/2943/FH	Erection of a replacement garage  York Dene, Curtis Lane, Stelling Minnis CT4 6AE	Response due by 18 NOV
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##### 4.3 To NOTE decisions by the planning authority.

25/1703/FH	First floor extension and single storey front extension  Brambledown, Bossingham Road, Stelling Minnis CT4 6AG	Approved by FHDC
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25/1575/FH	Listed building consent for replacement roof to cart shed  Stelling Lodge Farm, Church Lane, Stelling Minnis CT4 5PS	Approved by FHDC
25/1426/FH	Listed building consent for the partial reconstruction and repairs to cart shed, reconstruction of south and part of east walls, renewal of corrugated iron roof and addition of cast iron rainwater goods.	Approved by FHDC
25/1506/FH	Conversion of existing detached garage into annexe.  Yew Tree Cottage, Stone Street, Petham CT4 5PU	Approved by FHDC

## 5. Village Matters for Discussion

- 5.1 To RECEIVE an update on the replacement bench outside the shop  
5.2 To RECEIVE an update on the welcome packs

## 6. Reports

- 6.1 Website/Facebook reports Cllr Smith/Clerk  
6.2 Kent County Council Cllr Hespe  
6.3 FHDC Council Cllr Hollingsbee/Cllr Martin  
6.4 Stelling Minnis Hall Cllr Day  
6.5 Stelling Minnis Tree Warden Cllr Smith  
6.6 Windmill Cllr Morley-Smith  
6.7 The Minnis Cllr Haffenden  
6.8 Highways Cllr Hubble

## 7. Finance

### 7.1 To NOTE receipts of income

FHDC – 2 <sup>nd</sup> precept payment 25-26	4179.50
<b>TOTALS</b>	<b>£4179.50</b>

### 7.2 To AUTHORISE payments

#### Direct Debits to note

DD	Hugo Fox – monthly website fee Sept & Oct	23.98
DD	Unity Trust – account charge Sept & Oct	12.00
<b>TOTALS</b>		<b>£25.98</b>

#### Payments for authorisation

CHQ033	Clerk's wages October plus backdated rise since 1 <sup>st</sup> April	366.80
CHQ034	Clerk's reimbursement of expenses (printer ink/stationary)	38.64
CHQ035	Clerk's wages November (to be paid 28 Nov)	TBC
CHQ036	Clerk's reimbursement for Norton – laptop antivirus protection (renewals on Clerks CC 29/11)	39.99

### 7.3 To RECEIVE the Bank reconciliation to 31<sup>st</sup> October 2025

*Dates of future meetings: 14 January, 11 March, 13 May Statutory Annual Meeting, 20 May Annual Parish Meeting, 8 July, 9 September, 11 November 2026.*